

REGISTRATION

Registration for Green Bay City residents ONLY will be August 12 through September 3, 2013. **Non-residents may register, if openings exist, between September 4 and October 4, 2013.**

REGISTRATION FEES

The fees vary by class and all fees include costume fees. An additional charge of \$15.00 may be required for Poms or batons.

REFUNDS

There are **NO REFUNDS** for students who miss classes or if classes are canceled due to schools being closed because of inclement weather, teacher workdays or conventions. All transfer requests will be subject to space availability and approval by the Recreation Supervisor.

AGE & CLASS INFORMATION

Please carefully read class descriptions for experience and age requirements. Enrollment and participation will be based on past experience. Please enroll your child in the correct level based on their experience. If you enroll in the wrong class, we will automatically transfer the child into the appropriate level if there are openings. If no openings exist, your child will be placed on a waiting list.

Classes start on October 7, 8, 9 and 10, 2013 and run through the end of February with a recital at the end of beginning of March. Each class is 45 minutes in length. If classes don't reach the minimum enrollment of 5 students per class, the class may be canceled. The Parks, Recreation and Forestry Department instruction program is not designed to produce polished performers and artists, but is designed to give an opportunity to all students to learn the fundamentals of Tap, Ballet, Pom/Dance, Baton/Ribbon, Jazz, Contemporary or Hip Hop at a minimal fee.

DRESS & ADDITIONAL COSTS

There are no mandated dress or show requirements for participants in this program. However, most classes order a leotard or other appropriate wear to use for the entire season. Costumes for the recital will be kept simple and functional. Parents are not required to purchase a costume. Children who do not have a costume are still allowed to participate in the recital.

RULES & POLICIES

The Parks, Recreation and Forestry Department instruction program is **NOT** designed to produce polished performers and artists, but rather that all students are given an opportunity to learn the fundamentals of Tap, Ballet, Pom/Dance, Baton/Ribbon, Jazz, Contemporary or Hip Hop at a minimal fee. It is hoped through this instructional program, your child(ren) will develop various character traits such as poise, confidence, a positive attitude and adjustment.

CLASSES	Classes start on October 7, 8, 9 and 10, 2013 at the site you requested and at the time given, unless you received a telephone call or e-mail from us changing the class time. <u>Anytime school has been canceled due to inclement weather, dance classes will also be canceled.</u>
GENERAL RULES	<ul style="list-style-type: none">➤ Any student missing more than three (3) consecutive lessons without being excused will be dropped from the class.➤ Children should arrive no sooner than 15 minutes prior to the start of their class.➤ Before each class, please make sure your child checks in with the Attendant.➤ <u>Parents will ONLY be allowed to watch their child's class on the first class of the month.</u> On all other dates, parents <u>WILL NOT</u> be allowed to watch. Any visiting/chatting should be done away from the classroom.➤ There are <u>NO REFUNDS</u> for students who miss classes or if schools are canceled due to inclement weather, teacher workdays or conventions.➤ All transfer requests (move from one class to another) will be subject to space availability and approval by the Recreation Supervisor. A \$5 fee may accompany the transfer.
IMPORTANT DATES	<u>No classes for all students:</u> <ul style="list-style-type: none">❖ October 21, 22, 23 and 24, 2013 – Costume meetings – Parents ONLY at normal class time

	<ul style="list-style-type: none"> ❖ November 28, 2013 – Thanksgiving break ❖ December 23- January 1 – Holiday break ❖ Classes resume January 2, 2014 ❖ A calendar will be sent out via e-mail or postal mail at the beginning of each month.
DRESS & EQUIPMENT	<ul style="list-style-type: none"> ✓ Please <u>DO NOT</u> purchase <u>any dance attire until after the first class.</u> Your instructor will discuss some options with you during this time. ✓ There will be <u>NO mandatory</u> participant dress requirements, including footwear, for any dance class. However, most classes will order a leotard or other appropriate wear to use for the entire dance season. If a leotard is desired, parents will be responsible for the purchase price. Tap shoes are encouraged. ✓ Poms and batons will be ordered by the instructors for the entire class. Parents are required to pay \$15.00 for poms.
RECITAL & COSTUMES	<ul style="list-style-type: none"> • Recitals will be presented March 3/4, 2014. At the recitals, each participating student will present one tap and one ballet number. Pom/Dance students will perform one number. Jazz, baton/ribbon, contemporary/hip hop and showstoppers students will perform two numbers. • Parent costume meetings will be held in late October. Only parents attending the costume meeting will decide. Parents not attending will accept the decision and judgment of those in attendance. • Costumes for the recital will be kept simple and functional. Parents are not required to purchase a costume. Children who do not have a costume are still allowed to participate in the recital. • <u>Costume fees are included in the registration fee.</u>
REHEARSAL & RECITAL SCHEDULE	<p><u>Recital rehearsal for all students</u> Tuesday, February 25, 2014 at West High School (times will vary)</p> <p><u>Recital Schedule (at West High School)</u> Monday, March 4, 2014 Martin Luther King, J.F. Kennedy and Lincoln Tuesday, March 5, 2014 Danz and Edison</p>

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